



## Brownhills Ormiston Academy

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Principal: H.B. Keenan

### HK/CD/PLET02E

14 September 2020

Dear Parents/Carers

#### Contact Information

At this time it is extremely important that we have accurate contact details for the students in the academy. It is essential that parents/carers ensure all contacts are updated as a matter of urgency.

We also must now have the details of **three** different contacts that we can call in case of emergency and who are contactable during the school day. If you have already signed up for the SIMS Parent App then you can update your contact details yourselves by logging in and amending any existing contact numbers or adding extra contacts yourselves. Even if you think your telephone contact details are correct it is important that you log in and check that they are accurate.

If you have not yet signed up for the SIMS Parent App then you must do so urgently. You will have been sent an email with the information of how to do this recently. Please note, this email does not come from Brownhills Ormiston Academy and comes directly from SIMS. It may have been delivered into your junk mail.

#### How to set up the app

Log on using the link in the email sent to you and follow the instructions



noreply@sims.co.uk  
Welcome to SIMS Online Services

To

CAPITA |



helping  
schools  
inspire

Welcome **TEST SCHOOL** to SIMS Online Services

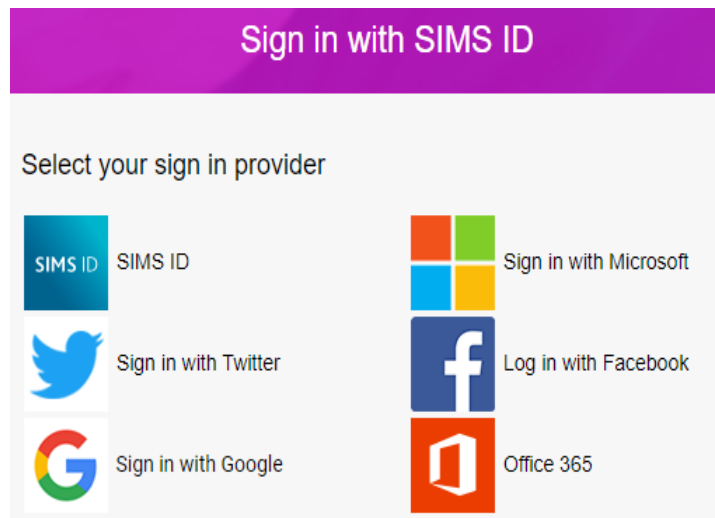
You will be able to administer SIMS Parent Lite by registering within the next 90 days.

To start the registration process please [click this link](#).

If the link doesn't work then please enter this URL into your browser:

<https://id.sims.co.uk/registration/home/socode>

You will then be redirected to the 'Sign in with SIMS ID' page where you will be required to login using one of the following options: -



If you have any queries with regard to accessing the SIMS Parent App then please contact the academy's Data Manager, Miss Evans, at [cevans@brownhillsoa.co.uk](mailto:cevans@brownhillsoa.co.uk).

Yours sincerely

H. Keenan  
Principal